

Festival of Education 2023

Exhibitor Ticket Booking Guide

Please read this guide carefully when it comes to booking your organisations passes to the conference. Within your Exhibitor Package, you have been allocated a fixed amount of Exhibitor passes. If you have been allocated any other passes, for example Speaker passes, you will be contacted separately with guidance on how to register.

This guide covers the following points:

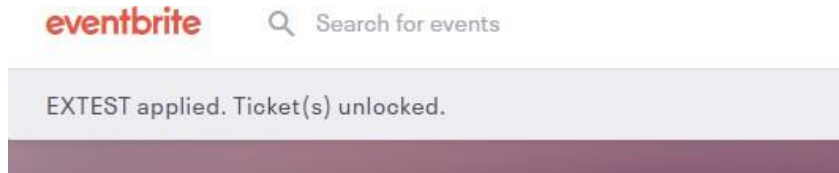
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For further guidance, please contact the team on 020 8123 4778 or tickets@lsect.com.

Registering tickets as part of package allocation

To access the Exhibitor Ticket Booking site please click on the link provided to you by the team. By using the link provided, you will see a message at the top left-hand side of the screen stating that a code has been applied and tickets unlocked.



Click the Get tickets button to open up the ticket selection screen.



Our system has been set up to allow you to send different people on each day, if required. In the new screen select the number of tickets needed for each day **within your allocation**; Thursday and Friday or Full Festival (if attending both days). Click through to proceed. **Please note - any tickets registered outside of your package allocation will be invoiced.**

Full Festival (State Schools/6th Form/FE Colleges) £100.00 Sales end on 7 Jul 2023 This ticket is for State School, 6th Form College and FE College Staff.	Full Festival (Private Schools, HEI's, Commercial) £200.00 Sales end on 7 Jul 2023 This ticket is for Private Schools, HEIs, and Commercial Orgs staff.	Full (Student 18+, NQT, Governors) £60.00 Sales end on 7 Jul 2023 This ticket is for Students 18+, NQT, Governors
Thursday (State Schools/6th Form/FE Colleges) £65.00 Sales end on 7 Jul 2023 This ticket is for State School, 6th Form College and FE College Staff.	Thursday (Private Schools, HEI's, Commercial) £130.00 Sales end on 7 Jul 2023 This ticket is for Private Schools, HEIs, and Commercial Orgs staff.	Thursday (Student 18+, NQT, Governors) £40.00 Sales end on 7 Jul 2023 This ticket is for Students 18+, NQT's, Governors).
Friday (State Schools/6th Form/FE Colleges) £65.00 Sales end on 7 Jul 2023 This ticket is for State School, 6th Form College and FE College Staff.	Friday (Private Schools, HEI's, Commercial) £130.00 Sales end on 8 Jul 2023 This ticket is for Private Schools, HEIs, and Commercial Orgs staff.	Friday (Student 18+, NQT, Governors) £40.00 Sales end on 7 Jul 2023 This ticket is for Students 18+, NQT's, and Governors.

Enter the information of the ticket buyer in the first three boxes. The ticket buyer will receive a copy of the booking confirmation. Please note that the ticket buyer will not be issued with a ticket unless their information is entered against one of the tickets.

Please complete the below ticket booking form. For groups of 5 or more, we operate a group booking discount. Please visit our website for information on group bookings.

Contact information

[Log in](#) for a faster experience.

* Required

<input type="text" value="First name *"/>	<input type="text" value="Surname *"/>
<input type="text" value="Email address *"/>	<input type="text" value="Confirm email *"/>

Keep me updated on more events and news from this event organiser.

Send me emails about the best events happening nearby or online.

Continue down the screen and enter the details of each attendee against the tickets selected.

Checkout
Time left: 1:27:15


Ticket 1 - Full Festival (State Schools/6th Form/FE Colleges)

Same as contact information.

<input type="text" value="First name *"/>	<input type="text" value="Surname *"/>
<input type="text" value="Email address *"/>	
<input type="text" value="Job title *"/>	
<input type="text" value="Company *"/>	

Work address

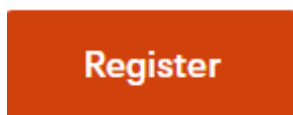
<input type="text" value="Address 1 *"/>	<input type="text" value="Address 2"/>	
<input type="text" value="Town/City *"/>	<input type="text" value="County Choose ..."/>	<input type="text" value="Post Code *"/>
<input type="text" value="Country * United Kingdom"/>		



Order summary

1 x Full Festival (State Schools/6th Form/FE Colleges)	£0.00
Full Price	£100.00
Discount	-£100.00
Delivery 1 x eTicket	£0.00
Total	£0.00

Click the Register box to complete the booking.



You will then be asked for a PO Number (if required), please skip as not required.



Order placed

Wait a minute! Help your organiser make this event the best it can be. Answer their questions now.

[Answer questions](#)

The booking completion screen will appear, and confirmation emails will be sent to the ticket buyer and each attendee.

 Thanks for your order! |

YOU'RE GOING TO

The 13th Festival of Education 2023

ORGANISER MESSAGE

Your tickets for the 13th Festival of Education are now booked! We will be in touch soon with
about the event! #EducationFest

[Terms and Conditions](#)

[More](#) ▾

2 TICKETS SENT TO

ev.com
[Send to another email address](#)

DATE

Thu, 6 Jul 2023 08:45 - Fri, 7
Jul 2023 17:00 BST

LOCATION

Crowthorne

[View Tickets](#)



Registering additional tickets

As a valued exhibitor at the Festival, we are offering a 20% discount to your staff to purchase additional passes. The link below will automatically apply a 20% discount on the public ticket rate.

[Register additional passes here](#)

Click the Tickets button on the original screen. Select the amount of tickets required and click Checkout to continue to enter attendee information.

After entering the Ticket buyer information, select the preferred payment method by selecting the drop-down box titled 'Payment Method' and enter the information as requested.

Time left 1:29:45

Pay with

- Credit or debit card
- PayPal
- Google Pay
- Pay by invoice
Invoice payment is due within 30 days of issue and can be paid by BACS, Cheque or Credit/Debit Card.

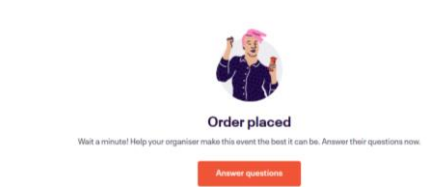
I accept the [Eventbrite Terms of Service.](#)

Powered by eventbrite

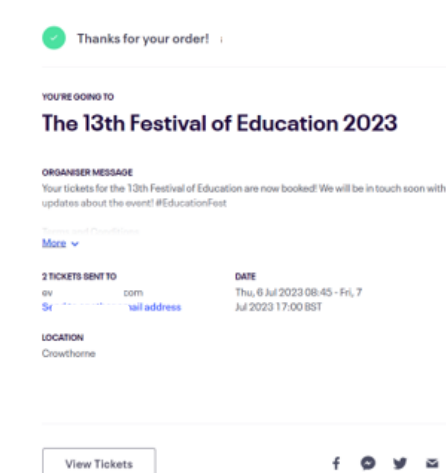
Place Order

Complete all attendee information for the tickets selected and click Place Order to complete the booking.

You will then be asked for a PO Number (if required), please skip if not required.



The booking completion screen will appear, and confirmation emails will be sent to the ticket buyer and each attendee.



Amending and cancelling registrations

Once a booking has been made, an email confirmation will be sent including details of the booking. All bookings can be modified via the following link found within the confirmation email:

[Manage registration here](#)

Enter the email address the confirmation was sent to.



Let's get started

Enter your email to sign up or log in.

Get Started

If the email is associated with an existing account, enter the password for the account or reset the password by following the Forgot password button.



Welcome back

Please enter your password to log in.



Log In

[Forgot password](#)

Alternatively, if there is not already an account with that email address you may be asked to set a password, or activate account via a link in an email.

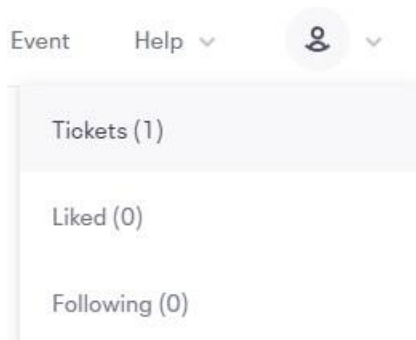


Check your email

Looks like you're already in our system!

Check your email at
victorialouiseboyle@hotmail.com to create a
new password.

Once logged in, head to the Tickets section of your account via the drop-down menu beneath the person icon.



Click on the ticket/ order you wish to amend to view the edit and cancel order options. To change the name of the delegate on the ticket, click the Edit button, edit the information and click Save. To cancel a booking, click Request a Refund, followed by confirming your reasons with the cancellation.

